



# Employment Application

Date of application:      /      /       
mo dd yr

**2018**

Print name in full: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone number: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

Position for which you are applying? \_\_\_\_\_ Salary Desired? \_\_\_\_\_

Type if employment desired:     Full-time             Part-time             Temporary  
     Seasonal             Internship

Have you ever worked for Diane's Beachwear in the past? \_\_\_\_\_ If yes, please list dates and location: \_\_\_\_\_

How were you referred to Diane's? \_\_\_\_\_

## Employment History

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From	To	Employer	Telephone (    )
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer	Telephone (    )
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer	Telephone (    )
Job Title		Address	
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Reason for leaving			
From	To	Employer	Telephone (    )
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			

## Education and Training

Name and Location	Years Completed?	Did You Graduate?		Course of Study
High School				
College		Major	Degree	
Other College		Major	Degree	
Other				

## Skills and Qualifications

Summarize any training, skills, licenses, certificates, and/or characteristics of yourself that may qualify you as being able to perform job-related functions for the position in which you are applying: \_\_\_\_\_

Please list career goals: \_\_\_\_\_

In what way(s) would this job support your goals? \_\_\_\_\_

Why do you believe you are suited for the retail industry? \_\_\_\_\_

Why choose Diane's Beachwear? \_\_\_\_\_

## I UNDERSTAND AND AGREE TO THE FOLLOWING:

Diane's and my previous employer(s) shall not be held liable in any respect if employment is not tendered, is withdrawn, or my employment is terminated due to falsification of my statements and answers in this application form. If I am employed, additional personal data will be required for determination of benefits and statistical purposes.

Upon termination of my employment, I will return all Company property and records.

I agree to arbitrate any dispute, claim, or controversy that may arise between Diane's and myself arising out of my employment, by binding arbitration in Los Angeles, California. The arbitration decision will be binding and conclusive and may be enforced in a court. This is the entire agreement between us regarding arbitration and can only be changed when signed by the President and myself.

The above information is true and correct. I understand that any false information or any misrepresentation or omission of facts may result in termination if employed. I authorize Diane's to inquire and receive information from any former employers.

I agree, if employed, to confirm to the guidelines and regulations of Diane's, whenever adopted by Diane's and that those guidelines and regulations do not constitute an employment contract. I also understand that either Diane's or I may terminate the employment relationship at any time, with or without reason and with or without notice. Only a written agreement signed by the President of the Company may modify this paragraph.

This application is current for 60 days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

**DIANE'S CORPORATE OFFICE**  
2401 West 208th St. Suite 4  
Torrance, CA 90501  
Phone (310)224-1900 Fax (310)224-1905

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## Employee Availability

Associate Name: \_\_\_\_\_

Associate Phone: (\_\_\_\_) \_\_\_\_\_

Associate Position: \_\_\_\_\_

<b>Monday</b>	
<b>Tuesday</b>	
<b>Wednesday</b>	
<b>Thursday</b>	
<b>Friday</b>	
<b>Saturday</b>	
<b>Sunday</b>	

I would like to work an average of \_\_\_\_\_ hours a week.

I am available to be scheduled at the above mentioned times. I understand that I was hired based upon the availability above and that changing my availability may jeopardize my position with Diane's.

I understand that if I have a request for time off, I must submit a written request to the Store Manager at least two weeks in advance.

\_\_\_\_\_  
signature

\_\_\_\_\_  
date

\_\_\_\_\_  
Store Name and Number